



ADRIAN PUBLIC SCHOOLS

Tradition of Opportunities

Future of Possibilities

Agenda

Regular Meeting

Monday, November 22, 2021

6:00 p.m.

A. Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Mission Statement
4. Good News Reports
 - a. 8th grade Volleyball Team
5. Communications
 - a. Resignation of Allison Stallkamp, Teacher
 - b. Resignation of David Kubel, Teacher
 - c. Resignation of Fayth Lewis, Paraprofessional
 - d. Resignation of Carrie Brown, Head Start
 - e. Resignation of Stephanie Roberts, Pupil Accounting

B. Recommended Action

1. Consent Agenda
 - a. Approval of Minutes from November 8, 2021, Regular Meeting
 - b. Approval of Minutes from November 8, 2021, Closed Session, hand out
 - c. Treasurer's Report ending October 31, 2021
 - d. Approval of Hire- Meghan Spagnoli, Springbrook Teacher, Julia Ely, Springbrook, Kristen Williams, Head Start, Amanda Perry-Rienstra, Head Start, Stephen Moore, High School
2. Business Requiring Board Action
 - a. Approval of Rehmann Robson to perform District audit services
 - b. Approval of Head Start Individual contract steps
 - c. Acceptance of Donations
3. Business Requiring Future Board Action

B. Reports from Superintendent and Staff

1. Trimesters/Semesters
2. Head Start Monthly report

D. Future Meetings and Business

1. Board Committee Reports- AD Hoc Search Committee
2. Board Member Comments
3. Meeting Dates and Upcoming Events
 - November 30, 2021, Drugs 101, 6:00, Springbrook
 - December 2-4, 2021, AHS play, 7:00, The Crucible, PAC
 - December 9, 2021, MS Band and Orchestra Concert, 7:00, PAC
 - December 10, 2021 LCASB breakfast, 7:30 a.m., LISD Tech Center
 - December 13, 2021, BOE meeting, 6:00, B-100
 - December 13, 2021. AHS Band and Orchestra Winter Concert, 7:30, PAC
 - December 14, 2021, MS Winter Concert, 7:00, PAC
 - December 16, 2021, BOE Special meeting, 5:30, B-100
 - December 16, 2021, AHS Winter Choir Concert, 7:30, PAC

E. Public Comment

F. Closed Session

- a. AFSCME negotiations update
- b. AESPA negotiation update

G. Tentative Action

1. AFSCME
2. AESPA

H. Adjournment

In partnership with families and our community, Adrian Public Schools provides a quality education, challenging students to excel academically and inspiring them to become contributing citizens within our diverse, ever-changing society.

Share your **GOOD NEWS REPORT**

Recognition will be given for any student(s), employee(s), school group or organization (students or parents), program or site that has achieved a notable accomplishment or made an outstanding contribution to the district.

- ❖ *Good News Report will be given at Board of Education Meetings. Board Meetings are held on the second and fourth Monday of each month.*
- ❖ *Certificates will be given when appropriate.*

School/Site: Adrian Middle School

Describe the accomplishment to be recognized including...

• Who • What • When • Where

8th Grade Volleyball team went undefeated this year with a record of 14-0. They
won the SEC white. This same group of young ladies was undefeated in 7th grade.
In 2 years they have won 20 + games with zero losses.

Contact Person: Tammi Francis or Chad O'Brien

Phone: 517-918-1145 517-375-8957

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Allison Stalkamp.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Allison has submitted her resignation from Adrian Public Schools effective November 30, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Allison Stalkamp effective November 30, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of David Kubel.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. David has submitted his resignation from Adrian Public Schools effective November 24, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of David Kubel effective November 24, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Fayth Lewis.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Fayth has submitted her resignation from Adrian Public Schools effective November 11, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Fayth Lewis effective November 11, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

The resignation of Carrie Brown.

EXPLANATION:

Under Board Policy 4223, the Superintendent is authorized to accept employee resignations or retirements on behalf of the Adrian Board of Education. Carrie has submitted her resignation from Adrian Head Start effective November 26, 2021.

RECOMMENDATION:

It is the recommendation of the Superintendent that the Adrian Board of Education acknowledge the resignation of Carrie Brown effective November 26, 2021.

MINUTES OF THE REGULAR MEETING OF THE ADRIAN BOARD OF EDUCATION, MONDAY, NOVEMBER 8, 2021, ADRIAN HIGH SCHOOL B-100. **MEETING CALLED TO ORDER**

The meeting of the Adrian Board of Education was called to order by President Ferguson at 6:00 p.m.

Pledge of Allegiance was recited. **PLEDGE RECITED**

PRESENT: President Ferguson, Trustees: Baucher, Ballard, Buku, Flores, and Marks

ABSENT: Trustee Henagan

Moved by Trustee Ballard, supported by Vice President Baucher, that the Adrian Board of Education approve the agenda. **AGENDA APPROVED**

Motion carried by a 6-0 vote.

Trustee Buku recited the District's mission statement as a reminder of the purpose and direction of the District. **MISSION STATEMENT**

Superintendent Behnke recognized the Outstanding Citizens for October. The following students were recognized for their Maple respect. Ethan Boprie from Alexander, Destiny Pratcher from Lincoln, Olivia Dickerson from Michener, Alyssa Bartholomew from Prairie, Chance Allen from Springbrook Middle School, and Gwendolyn Frolich from Adrian High School. **GOOD NEWS REPORTS**

Jed Engle from the Maple Fans Club gave an update on what has been happening over the last year with the club. Mr. Engle shared the budget. He also informed the board about requests that the club has received for money. The biggest request came from coaches. Other categories included golf, bowling, baseball, track, and powerlifting. Some of the goals for the year are to improve membership and meeting attendance, update the website and online presence, create a plan for the excess fund balance, get to know the coaches better, and work with the leadership at the high school, middle school, and recreation program.

Kristen Howard from the music boosters shared the mission of the boosters. Revenues go toward band camp scholarships, band camp financial support, uniform repairs, clinicians for music lock-ins, funds for each middle and high school music program, lunch for the band elementary tour, music enrichment opportunities, and flowers for senior musicians. Revenues are generated from football concession stands, scrip gift card fundraising, Amazon smile, apple pie sales, mattress sales, concert program and website advertising, and donations. Ms. Howard shared that each student has a music account that they can use for anything music-related. If the student does not deplete the account upon graduation the student may transfer the money to someone else of their choosing or it goes back to the general account if no one is chosen. The 2021-22 goals for the boosters are to grow parent participation, raise extra funds to allow students to go on the Disney trip, provide more opportunities for student involvement, and create a logo consistent with APS branding.

The District acknowledged the resignations of Morgan Dufty, Salina Martinez, Alyssa Asani, and the retirement of Sherrie Wiedyk. **COMMUNICATIONS**

Moved by Trustee Ballard, supported by Trustee Flores, that the Adrian Board of Education approve the consent agenda. **CONSENT AGENDA**

The Consent Agenda contained the following items:

1. Approval of Minutes from October 25, 2021, Regular Meeting.
2. Approval of Minutes from October 25, 2021, Closed Session, handout
3. Approval of Hire- Sam Hotopp, Director of Community Recreation

Motion carried by a 6-0 vote.

Moved by Vice President Baucher, supported by Trustee Marks, that the Adrian Board of Education approve the bid for the track fence replacement from Adrian-Tecumseh Fence for \$113,683, to be paid from bond funds. **TRACK FENCE**

Motion carried by a 6-0 vote.

Moved by Trustee Ballard, supported by Trustee Flores, that the Adrian Board of Education approve the purchase of the Michigan Virtual University courses. **COURSE OFFERINGS**

Motion carried by a 6-0 vote.

Moved by Trustee Ballard, supported by Trustee Buku, that the Adrian Board of Education approve the purchase of Chromebook Devices not to exceed the amount of \$80,000 from 2nd Gear, to be paid from ESSER 2 Funds. **CHROMEBOOK DEVICES**

Motion carried by a 6-0 vote.

Moved by Trustee Ballard, supported by Trustee Marks, that the Adrian Board of Education approve the Superintendent job posting. The board reviewed a document prepared by John Silveri, Michigan Leadership Institute consultant. The board made suggestions for revisions to the posting. **JOB POSTING**

Motion carried by a 6-0 vote.

Superintendent Behnke commented on the Outstanding Staff and Mentor Awards program. The 2020 awardees were Jim Miller, Nate Parker, and Tracy Pickle. The 2021 awardees were Stephen Guerra, Jason Skeels, and Lora Wallich. Mr. Behnke also reviewed the COVID statistics for our county and District. He reminded everyone the importance of masking, vaccinating, and social distancing. **REPORTS FROM SUPERINTENDENT AND STAFF**

Trustee Marks commented that the Superintendent Sub-Committee had met and reviewed the posting and the survey results from the stakeholders, the board, and the Focus Groups. **SUPERINTENDENT SUB COMMITTEE**

Vice President Baucher commented that the Finance Committee had met and discussed the summer maintenance projects, the salary range for the new superintendent, and the items that were going to be discussed in closed session. **FINANCE COMMITTEE**

Trustee Ballard informed the board that he had gone to the LCASB dinner. "It was really good to see people again after a yearlong break". **BOARD MEMBER COMMENTS**

Trustee Marks observed, "The recipients of the Outstanding Staff and Mentors were very humble, you could see that they were caught up in the moment."

Christy Mesaros-Winckles: COVID numbers and concern over the spread. **PUBLIC COMMENT**
Judith Hammerle: List of events in the Superintendent job posting

Moved by Trustee Ballard, supported by Vice President Baucher, that the Adrian Board of Education convene to closed session at 7:13 p.m. under the Open Meetings Act 8(c) for the purpose of collective bargaining. **CLOSED SESSION**

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Flores, Marks, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

Moved by Trustee Marks, supported by Vice President Baucher that the Adrian Board of Education return to open session at 7:23 p.m. **OPEN SESSION**

ROLL CALL VOTE:

Yeas: Ballard, Baucher, Buku, Flores, Marks, and Ferguson
Nays: none

Motion carried by a 6-0 vote.

A discussion surrounding District COVID protocols ensued.

There being no further business, a motion was made by Vice President Baucher, supported by Trustee Marks, that the meeting be adjourned.

ADJOURNMENT

Motion carried by a 6-0 vote.

The meeting adjourned at 7:32 p.m.

Beth Ferguson, President

Mike Ballard, Secretary

**ADRIAN PUBLIC SCHOOLS
FINANCIAL REPORT
FOR THE YEAR TO DATE PERIOD
OCTOBER 31, 2021
STATEMENT OF REVENUES, EXPENDITURES AND
CURRENT BUDGET POSITION**

REVENUES	BUDGET ADOPTED 6/28/2021	Y.T.D. ACTUAL	CURRENT BUDGET POSITION
100 Local Sources	\$ 4,949,205	\$ 2,291,176	\$ 4,949,205
300 State Sources	24,160,435	2,158,523	24,160,435
400 Federal Sources	6,730,113	22,892	6,730,113
500 Incoming Transfers	1,991,135	73,282	1,991,135
TOTAL	\$ 37,830,888	\$ 4,545,874	\$ 37,830,888
 EXPENDITURES			
INSTRUCTION			
110 Basic Program	\$ 16,682,856	\$ 3,306,160	\$ 16,682,856
120 Added Needs	5,546,755	921,554	5,546,755
130 Adult & Continuing Education	120,804	23,735	120,804
 SUPPORT SERVICES			
210 Pupil	2,722,997	758,611	2,722,997
220 Instructional Staff	2,053,481	516,824	2,053,481
230 General Administration	780,300	309,265	780,300
240 School Administration	2,231,720	717,444	2,231,720
250 Business	893,159	341,592	893,159
260 Plant & Operations	2,856,111	930,254	2,856,111
270 Pupil Transportation	1,443,146	151,351	1,443,146
280 Central Services	623,266	244,219	623,266
290 Other	1,042,234	146,822	1,042,234
300 Community Services	259,206	97,838	259,206
450 Facilities Acquisition	582,122	487,610	582,122
490 Prior Year Adjustments	0	3,259	0
600 Outgoing Transfers	200,000	200,000	200,000
TOTAL	\$ 38,038,157	\$ 9,156,539	\$ 38,038,157
Excess Revenues over Expenditures	<u>\$ (207,269)</u>	-4,610,665	<u>\$ (207,269)</u>
Beginning Fund Balance		7,570,055	
Ending Fund Balance		<u>\$ 2,959,390</u>	

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a full-time (1.0 FTE) middle school teacher at Adrian Public Schools.

EXPLANATION:

Nate Parker and his interview team recommend Meghan Spagnoli as a full-time middle school English teacher. Meghan has three (3) years of teaching experience. She has a Bachelor of Arts degree in Education from Siena Heights University.

RECOMMENDATION:

It is the recommendation of the Superintendent that Meghan Spagnoli be hired as a full-time middle school teacher, effective November 29, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a full-time (1.0 FTE) middle school guidance counselor at Adrian Public Schools.

EXPLANATION:

Nate Parker and his interview team recommend Julia Ely as a full-time middle school guidance counselor. She has a Bachelor of Science degree from DeVry University and is pursuing a Master of Arts in Counseling from Spring Arbor University.

RECOMMENDATION:

It is the recommendation of the Superintendent that Julia Ely be hired as a full-time middle school counselor, effective November 29, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a Head Start Teacher at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Kristen Williams as a Head Start Teacher at Drager Early Education Center. Kristen has two (2) years' experience working with preschool students.

RECOMMENDATION:

It is the recommendation of the Superintendent that Kristen Williams be hired as a Head Start Teacher at Drager Early Education Center, effective November 29, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a Head Start Teacher Assistant at Drager Early Education Center.

EXPLANATION:

Mary Bruggenwirth and her interview team recommend Amanda Perry-Rienstra as a Head Start Teacher Assistant at Drager Early Education Center. Amanda has experience as a care taker and takes on leadership roles when needed.

RECOMMENDATION:

It is the recommendation of the Superintendent that Amanda Perry – Rienstra be hired as a Head Start Teacher at Drager Early Education Center, effective November 29, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE:

To recommend the hiring of a full-time (1.0 FTE) high school teacher at Adrian Public Schools.

EXPLANATION:

Mike Perez and his interview team recommend Stephen Moore as a full-time high school English teacher. Stephen has twenty-three (23) years of teaching experience. He has a Bachelor of Arts degree in Education from Siena Heights University.

RECOMMENDATION:

It is the recommendation of the Superintendent that Stephen Moore be hired as a full-time high school teacher, effective November 29, 2021.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Kathy Westfall

PURPOSE

To appoint Rehmann Robson to perform the district's audit services for the June 30, 2022 audit.

EXPLANATION:

The 2012-13 audit was the last one covered under the quotes received in response to the RFP during April of 2009. Since that time, we have had a three-year extension covering the period through the 2016 audit, and a second extension covering audits through 2021. The District received a proposal that includes the option for a five-year renewal. The prices included in the five-year extension are still lower than all other bidders from the original RFP in 2009. The audit for June 30, 2022, will be \$24,700.

The finance committee is in agreement with the five-year extension, citing the good working relationship with the firm.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Adrian Board of Education appoint Rehmann Robson to perform the district's audit services for the June 30, 2022 audit, and that the Assistant Superintendent be authorized to sign the five-year extension, as well as the engagement letter for 2022 on behalf of Adrian Public Schools.

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November 5, 2021

Ms. Kathy Westfall
Chief Financial Officer
Adrian Public Schools
785 Riverside Ave., Suite #1
Adrian, MI 49221

Re: Proposal to Extend Auditing Services Contract

Dear Ms. Westfall:

We are writing to extend our sincere thanks to Adrian Public Schools (the "District") for the opportunity we have had to be of service as the District's auditors for the past several years. We have thoroughly enjoyed working with you and your staff. We trust that you feel the District has benefited from our professional relationship as well. We would like to offer to extend our professional relationship for an additional 3 or 5 years, at the District's option.

The decision of how often to competitively bid-out the independent external audit can be a difficult one, and good arguments exist on both sides on the issue of periodic auditor rotation. It is important to note that there are no externally imposed requirements for auditor rotation, and in its 2002 Recommended Practice, entitled *Audit Procurement*, the Government Finance Officers Association suggests that "governmental entities should enter into multiyear agreements of at least five years in duration when obtaining the services of independent auditors."

Our proposed fees for a 1-, 3- or 5-year extension are listed below. The 5-year option maximizes the savings to the District by spreading the same inflationary increases over a longer period.

YEAR ENDED JUNE 30,	1-YEAR	3-YEAR	5-YEAR
2022	\$ 25,100	\$ 24,800	\$ 24,700
2023	-	25,600	25,100
2024	-	26,300	25,500
2025	-	-	25,900
2026	-	-	26,300

The fees above include a single audit with up to two major programs. Additional major programs, if required, would be billed separately at \$3,000 - \$5,000 each depending on the complexity of the program.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Kathy Westfall

PURPOSE

To present, for Board approval, the individual contracts for non-union Head Start personnel for a step effective December 1, 2021.

EXPLANATION:

It is recommended that we offer the salaries as outlined in the attachment. Employees will be given a step, effective December 1st. They did not receive a step with the 2021-22 increase approved previously. This step is possible with additional funding that Head Start received. Step one will be removed from the salary schedule, which will create renumbering and an additional step at the top.

RECOMMENDATION:

It is the recommendation of the Assistant Superintendent that the Board approve the individual contract list for non-union Head Start personnel effective December 1, 2021, for the remainder of the 2021-22 school year.

EXECUTIVE SUMMARY

DATE: November 22, 2021

CONTACT PERSON: Bob Behnke

PURPOSE: To accept donations from Community Members.

EXPLANATION:

These donations were given to Alexander Boundless Playground:

- Leslie Sieler donated \$250.
- Int'l Union, United Automobile Aerospace and Agricultural Implement Workers of America donated \$250.
- Doug and Mary Kapnick donated \$500.
- Adrian Rotary Club donated \$500.

RECOMMENDATION:

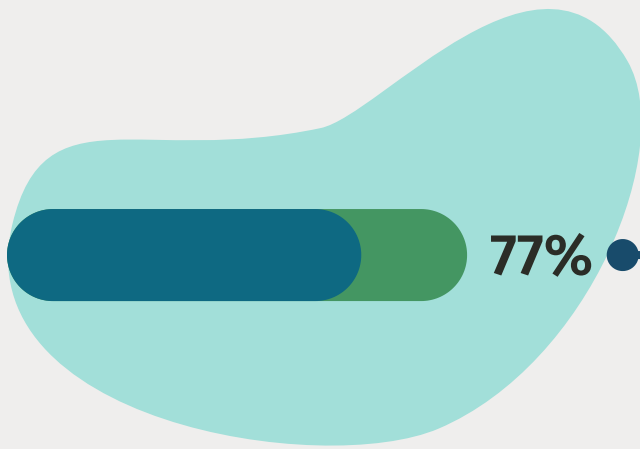
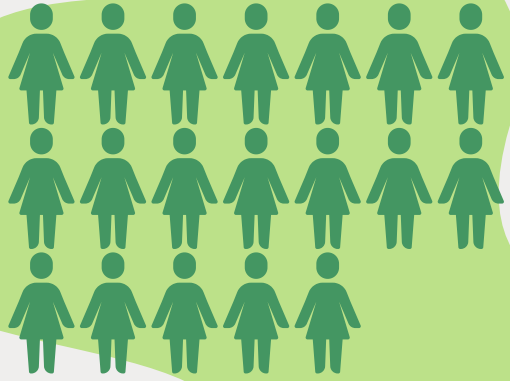
It is the recommendation of the Superintendent that the Adrian Board of Education accept these donations and thank them for supporting Adrian Public Schools.

Adrian Public Schools Head Start

*November 2021 Board of Education & Policy
Council Report*

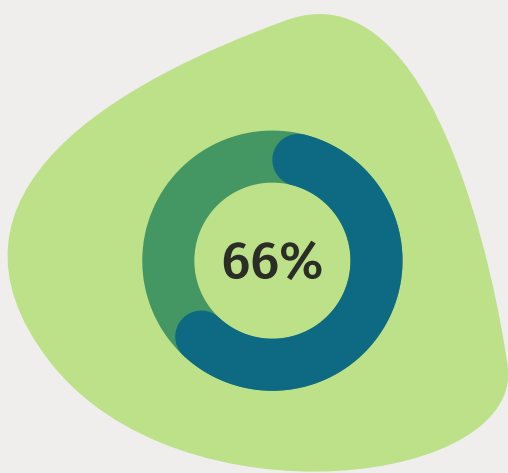
Staff Vacancies

7 Teachers
10 Teacher Assistants
1 Parent Educator
1 Family Advocaete



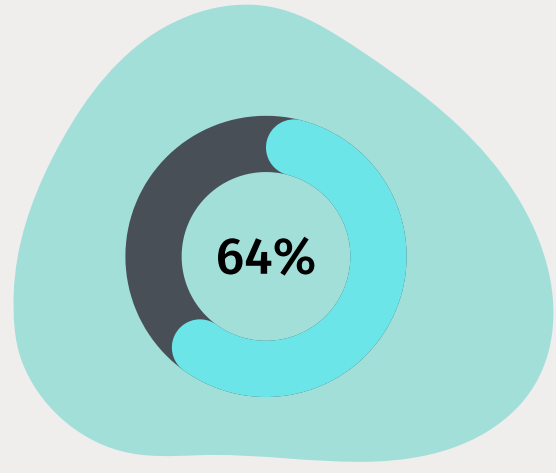
Average Attendance

Lower due to COVID classroom closures.



EHS Enrollment

EHS Enrollment
53/80.



HS Enrollment

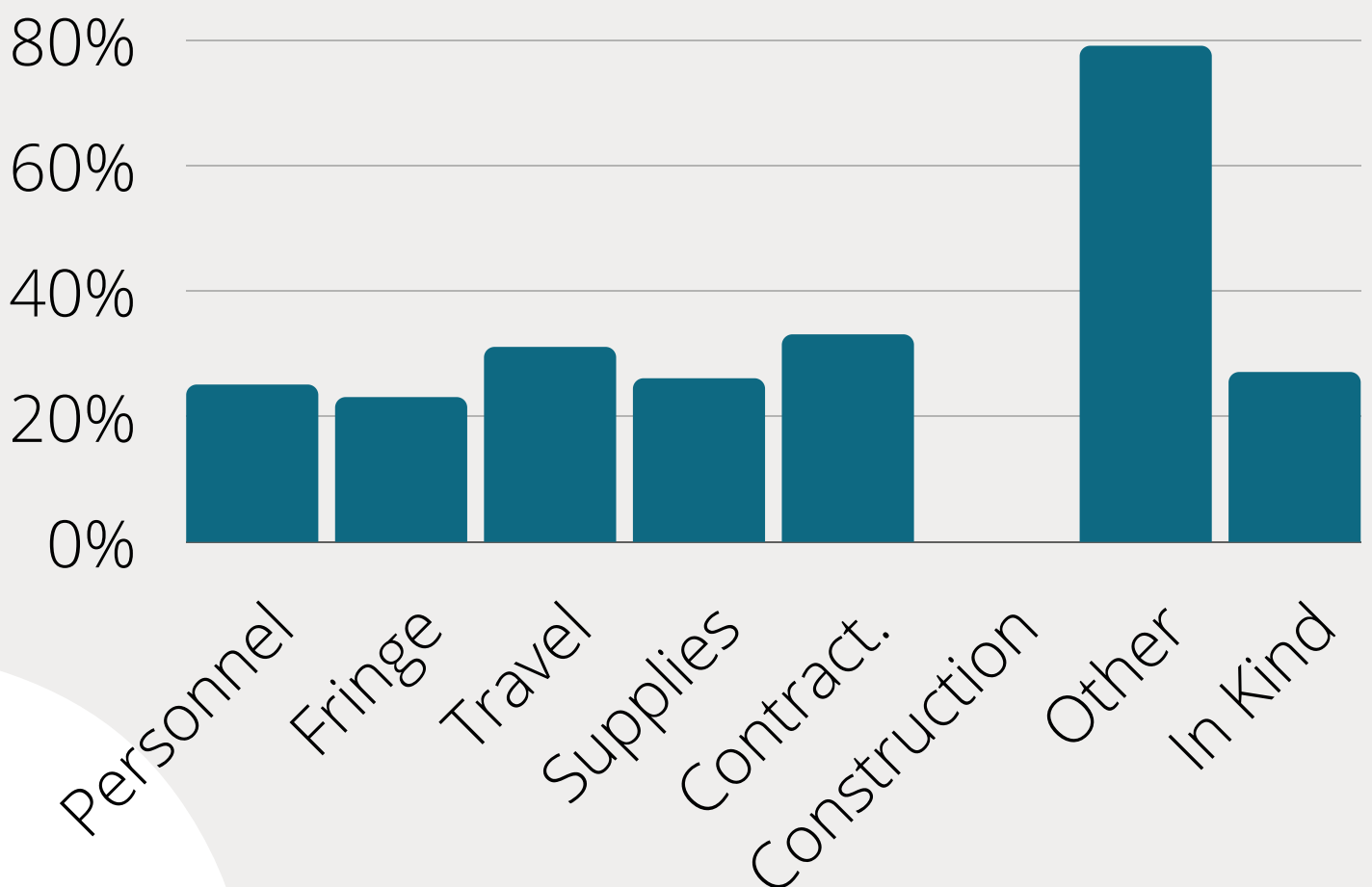
Head Start
Enrollment 158/246.

Enrollment Details

EHS Home Based: 26 openings
Center Based: 0 Openings
Head Start: 4 Delayed Start Classrooms due to staffing issues.

Budget Reports

Early Head Start and Head Start Budget Report.



Head Start Report

November 2021

Facility Management and Human Resources

- Teacher (or full time TA): 7
- Teacher Assistant: 10
- Parent Educator: 1
- Family Advocate: 1

Fiscal Monitoring

- October budget reports are attached. No concerns at this time.
- APS Board will present for approval a step increase (3%) for all Head Start staff.
- October CACFP Reimbursement = \$3,853.56

Education and School Readiness

- CLASS Virtual observations started 11/1
 - Utilizing the Swivl and iPad for observations
 - Observations are scheduled for all classrooms
- HS Staff began Reflective Supervision services with Mental Health Consultant
- EHS CLASS Training and HS/EHS Handle with Care training on 11/12
- Teaching Strategies Gold Data due 11/19
- Parent Teacher Conferences 11/22 & 11/23

Disability Services and Mental Health

- Mental Health
 - Fall Mental Health Classroom observations:
 - 10/10 Head Start/GSRP observations complete
 - 3/3 EHS observations complete
 - Mental Health Individual Child Observations:
 - HS: 6, EHS: 0
 - 2 new referrals this month pending appointment
 - Mental Health Classroom Consultation
 - Teacher consultation: 31 transactions in 9 classrooms
 - Parent consultation: 3 transactions
 - Staff wellness consultation: 7 transactions
 - Referrals to external Mental Health Services:
 - HS: 1
 - EHS: 1
- Disability
 - Disability Enrollment - percent per actual enrollment: 11.3%

Early Head Start Home-Based

Presented to:

Policy Council: November 16, 2021

BOE: November 17, 2021 (Emailed)

- HB-A Vacancy
- Socialization in person at the building occurring, visits in the home with masking.

Family Engagement

- 1 Family Advocate Vacancy
- Family Partnership Process EHS: 98% HS: 94% Participating
- Family Map EHS: 89% HS: 92%
- Policy Council Interest Survey EHS: 91% HS: 94%
- Family Goal EHS: 65% HS: 32%
- Family Assessment EHS: 67% HS: 51%
- Homelessness: 8 currently homeless receiving services
- Identified Concerns: 42: 15 Completed, 15 Family Declined Opportunity, 7 Initiated, 5 turned into Goals

Eligibility, Recruitment, Selection, Enrollment and Attendance

- EHS: Enrolled = 53/80
 - HB-A Staff Vacancy. 26 openings (14 slots available)
 - EHS Center Based Fully Enrolled
- HS: Enrolled = 158/246
 - 4 Delay Start Classrooms 16 openings (8 slots available)
- Community Baskets being delivered this month with Policy Council Invites/Addison Kindergarten flyers sent home.
- ERSEA is down 2 workers for recruitment and applications (PE/FA).
- 2 classrooms below 85% due to parents not participating in virtual services when rooms are closed due to staffing issues (201: 78% and 203: 79%).
- Waitlist has mostly Over Income children
 - EHS 18, HS 64

Health Services

- 99% of EHS children have a Medical Home; 87% of EHS children have a Dental Home. 64% of EHS children are up to date (this includes provisional and/or waivers) with their immunizations. 99% of EHS children have a completed Lead form questionnaire. EHS WBC 49% are completed and/or up to date. The Program Specialist has come up with an additional tool to communicate with families to aid in increasing WBC/physicals and/or dentals to be performed and completed within the required time frame.
- One of the barriers for all screenings/immunizations has been Home Based children.
- 100% of HS children have a Medical Home; 94% of HS children have a Dental Home. 99% of HS children are up to date on immunizations. 100% HS children have a growth assessment completed and up to date.
- Overall barriers with children being up to date with physicals and/or dental. May have been the result of when the family/child turned in the initial paperwork the child's physical and/or dental had taken place within the current time frame, but now with the increase of children being out due to illness and/or COVID related class room closures they might be missing their doctors/dental appointments. In addition to the doctor's appointments being filled up by child illness. Leaving little room to make a timely WBC/physical appointment.

Presented to:

Policy Council: November 16, 2021

BOE: November 17, 2021 (Emailed)

- Mobile Dentist was scheduled to come, Monday, November 1st, but due to low participation/the form submitted they were unable to come.
- The Health and Wellness Fair was held on Thursday, November 4th. Staff and family members had access to the COVID Vaccine: Moderna and Pfizer as well as the booster for both and the Flu shot.

Nutrition Services

- Provided families with Farmer's Choice food boxes for the month of October: Pie pumpkins, onions, potatoes, squash, and green beans.
- Will be providing for the month of November 175 families with a \$25.00 gift card to Country Market to use towards food. As part of the New Kid Hungry Grant funds. Families will also be provided with nutrition materials.

Program Management

- Delay of Trenton Hills classroom- due the uncertainty of the vaccine mandate, it was decided by the LISD to delay the opening of the Trenton Hills collaboration classroom until after winter break

Presented to:
Policy Council: November 16, 2021
BOE: November 17, 2021 (Emailed)

HEAD START and EARLY HEAD START BUDGET REPORT AS OF 10/31/2021

Approved Budget Category	Basic Grant	Training	Total	Expenditures	% Expended	% of Year	Difference
1 - Personnel	\$ 2,023,222.00	\$ -	\$ 2,023,222.00	\$ 510,343.25	25%	33%	-8%
2 - Fringe Benefits	\$ 1,446,441.00	\$ -	\$ 1,446,441.00	\$ 329,362.55	23%	33%	-11%
3 - Travel	\$ -	\$ 17,800.00	\$ 17,800.00	\$ 5,537.57	31%	33%	-2%
4 - Equipment	\$ -	\$ -	\$ -	\$ -			
5 - Supplies	\$ 94,179.00	\$ -	\$ 94,179.00	\$ 24,354.78	26%	33%	-7%
6 - Contractual	\$ 208,408.00	\$ -	\$ 208,408.00	\$ 49,875.70	24%	33%	-9%
7 - Construction	\$ -		\$ -	\$ -			
8 - Other	\$ 221,247.00	\$ 36,977.00	\$ 258,224.00	\$ 203,814.48	79%	33%	46%
Indirect Cost	\$ 5,349.00	\$ -	\$ 5,349.00	\$ -			
Total	\$ 3,998,846.00	\$ 54,777.00	\$ 4,053,623.00	\$ 1,123,288.33	28%	33%	-6%
Inkind	\$ 1,001,356.00		\$ 1,001,356.00	\$ 270,680.22	27%	33%	-6%
Max. Allowable Admin. Cost	\$ 750,030.00	\$ 8,217.00	\$ 758,247.00	\$ 113,842.26	15%		

HEAD START CRRSA Funding BUDGET REPORT AS OF 10/31/2021

Approved Budget Category	Basic Grant	Total	Expenditures	% Expended	% of Year	Difference
5 - Supplies	\$ 36,500.00	\$ 36,500.00	\$ 10,809.03	30%	33%	-4%
8 - Other	\$ 61,616.00	\$ 61,616.00	\$ 35,892.11	58%	33%	25%
Total	\$ 98,116.00	\$ 98,116.00	\$ 46,701.14	48%	33%	14%